Severn Bridges
Multi-Academy Trust

Mount Pleasant Primary School

Cleaning Assistant
Recruitment Pack



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Mount Pleasant Primary School
Cleaning Assistant



About our School

Headteacher's Welcome
Mount Pleasant Primary School and Nursery is a wonderful place to work and learn. It's a place where children thrive.

We are lucky to have excellent facilities which we make the most of, especially our outdoor provision and Forest School area, which is the envy of many other local schools!

Visitors find a happy and purposeful learning environment where children's level of engagement in their leaning is high, as are our expectations of them. We have a fantastic team of staff who are dedicated to achieving the best outcomes for our pupils in all areas – not just in academic performance. We strive to develop our pupils' knowledge and skills across the curriculum and to support them to become resilient, thoughtful, creative and independent – preparing them for life. We are constantly seeking to develop and improve, to ensure that we are delivering the best possible opportunities for our pupils. We work closely with pupils, parents, governors and colleagues in the other two schools in our Multi-Academy Trust to ensure that we keep this at the forefront of everything we do.

We work hard here but we also have a lot of fun. I am proud to be Head of such a super school.

Alison Benge - Headteacher

Pupils' Welcome
Welcome to our extraordinary school where children have fun and learn every day.

During our school day we are together learning the most important things in life whilst still having the best time. You will be amazed by our wonderful forest school area and outdoor learning spaces. We have fantastic teachers and hardworking pupils at our school who are all happy to spend their time at Mount Pleasant every day. We work as a team to follow the 'The Mount Pleasant Way' and make our school a happy environment to be in. There is an after school club called 'Twilight' and lots of other fun clubs you can go to.

We are extremely proud to be part of this brilliant school.

Mount Pleasant School Council



Mount Pleasant Primary School
Cleaning Assistant



Welcome to our MAT

Severn Bridges Multi-Academy Trust provides a secure and welcoming environment for our children and staff.

We value each child as a unique individual and seek to nurture and support them to become positive, well balanced people equipped for their next steps in life.

Our curriculum is balanced and inclusive, helping every child to achieve the highest academic standards possible, while developing their individual skills, talents and attributes.

The holistic approach of our Darwin Growth Curriculum supports this and encourages non-academic success and extra-curricular opportunities.

We are fully committed to quickly identifying children's barriers to learning and offering first rate support to children with additional needs. We value and celebrate diversity and offer equitable opportunities for all, ensuring children are happy and well motivated.

As a close knit family of schools we work in partnership towards our shared vision; learning from each other and sharing good practice, while celebrating each school's uniqueness and contribution to its own community.

Andrew Morris CEO

Severn Bridges Multi-Academy Trust
Greenfields Primary School
Mount Pleasant Primary School & Nursery
Radbrook Primary School
Sundorne Infant School & Nursery
Harlescott Junior School

Mount Pleasant Primary School
Cleaning Assistant

About the Role

Are you looking for a rewarding and essential role in a supportive school environment?
We are seeking dedicated and reliable Cleaning Assistants to help us maintain a safe, clean, and welcoming space for our students, staff, and visitors.
As our Cleaning Assistant, you will play a vital part in ensuring the cleanliness and hygiene of the school premises.

Your main duties will include:

- Cleaning classrooms, offices, and communal areas.
- Cleaning and restocking toilets.
- Vacuuming and mopping floors
- Emptying bins and disposing of waste.
- Following health and safety guidelines, including COSHH regulations.

We are looking for candidates that are :

- Reliable and Punctual: A strong work ethic is essential.
- Attention to Detail: The ability to clean to a high standard.
- Proactive Attitude: Taking initiative to ensure all areas are tidy.
- Ability to work independently and as part of a team.
- Prior cleaning experience (desirable but not essential, training provided).
- A commitment to safeguarding and working within a school setting.



It's a lovely place to work. We can offer you a positive and thriving school environment, a great team of staff, and some pretty fantastic children too!

Mount Pleasant Primary School
Cleaning Assistant

The Post: Cleaning Assistant

Contract Type: Permanent, Term Time plus 3 weeks

Hours :- 12.5 hrs, Monday - Friday

Work Base: Mount Pleasant Primary School

Required : As soon as possible

Closing Date: 25th November @ 9.00am

Interviews: 1st December



Salary : £8112.42
Grade - Grade 3
Hours : 12.5 hours - Mon - Fri (15:15 to 17:45)

Equal Opportunities
Severn Bridges Multi-Academy Trust is an Equal Opportunities Employer. Applications are welcome from suitably qualified candidates regardless of race, colour, nationality,ethnic or national origin, age, marital status, sex, sexual orientation or disability.

Safeguarding
The Severn Bridges Multi-Academy Trust is committed to safeguarding and promoting the welfare of children, and expect all staff and volunteers to share the same commitment. This post is exempt from the Rehabilitation of Offenders Act 1974; pre-employment checks will be carried out, references will be sought and successful candidates will be subject to an enhanced DBS check and other relevant checks with statutory bodies. Should you be shortlisted, further information relating to criminal records, sanctions and disqualifications will be requested and discussed at interview.

How to apply
All applications should be made online through MYNEWTERM. Please refer to the vacancy page on the school website www.mountpleasant.shropshire.sch.uk and click onto the vacancy where you will be able to apply directly. CVs will not be accepted.

Visits
Applicants are welcome to come and visit the school. Please telephone or email the school to book your visit. The phone number is 01743 249135 and email address is **admin@mountpleasantsbmat.com**

Mount Pleasant Primary School
Cleaning Assistant
Job Description

Details of the Post

Post title: Cleaning Assistant
Grade: Grade 3
Hours: 12.5 Hours per week, Term Time plus x 3 weeks
Location: Mount Pleasant Primary School

Severn Bridges Trust is committed to creating a diverse workforce. We will consider applicants for employment without regard to sex, race, religion, belief, sexual orientation, gender reassignment, pregnancy, maternity, age, disability, marriage or civil partnership. The Trust is committed to safeguarding and promoting the welfare of its pupils and expects all staff and volunteers to share this commitment. All appointments are subject to an enhanced Disclosure and Barring Service (DBS) check.
All posts are subject to the Asylum and Immigration requirements.

Purpose of Post
Under the direction/instruction of senior staff, provide a clean and hygienic school environment which meets specified cleaning standards.

Principal Duties and Responsibilities
Main Responsibilities

- Carry out general cleaning duties.
- Use electrical cleaning equipment as appropriate.
- Ensure the safe use of all machinery, equipment and chemicals.
- Keep external areas of the premises clean and tidy.
- Report any incidents/problems to senior staff.

Other Responsibilities

- Be aware of and comply with all school policies and procedures
- Be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.

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Job Description

- Be aware of and support difference and ensure equal opportunities for all
- Contribute to the overall ethos/work/aims of the school
- Appreciate and support the role of other professionals
- Attend and participate in relevant meetings as required
- Participate in training and other learning activities and performance development as required.

Safeguarding

Be aware of and comply with data protection and safeguarding responsibilities as outlined in the Trust's Staff Code of Conduct and related policies and procedures.

Other Duties

Any other duties that the Headteacher, CEO/ Governing Body/ Trustees feel is commensurate with the post. Whilst every effort is made to explain the main duties and responsibilities of the post each individual task undertaken may not be identified.

Mount Pleasant Primary School
Cleaning Assistant
Person Specification

Severn Bridges MAT Person Specification – Cleaning Assistant Grade 2		
Criteria	**Essential**	**Desirable**
Qualifications	NVQ 1 or equivalent qualification	
Work or relevant experience	Experience in general cleaning and support services	
Knowledge and understanding	Willingness to gain knowledge of cleaning procedures required to meet specified cleaning standards. Willingness to gain knowledge of health and safety procedure and precautions. Willingness to gain awareness of COSHH regulations. Willingness to gain awareness of health and hygiene procedures. Willingness to observe the Code of Safe Working Practice for Caretaking and Premises (Staff)	
Skills and Abilities (relevant to post)	Willingness to use relevant equipment. Ability to relate well to children and adults.	

Mount Pleasant Primary School
Cleaning Assistant
Person Specification

	Sufficiently fluent in spoken English to ensure effective performance in the role.	
Personal Qualities	Ability to bring to the role, initiative, enthusiasm and commitment Flexibility and reliability Willingness to develop skills with further training Reliable and Punctual, a strong work ethic is essential. Attention to Detail, the ability to clean to a high standard. Proactive Attitude, taking initiative to ensure all areas are tidy. Ability to work independently and as part of a team. A commitment to safeguarding and working within a school setting.	
Special Conditions	Willingness to undertake an enhanced Disclosure and Barring Service (DBS) check	