Buntingsdale Primary School and Nursery
Buntingsdale Estate
Market Drayton
TF9 2HB
Tel 01630 638370
Email admin@buntingsdaleprimary.co.uk

Lunchtime Supervisory Assistant (fixed term to 31.08.27)

Location: Buntingsdale Primary School, starting as soon as possible

Hours: 11:45am 1.15pm Mon – Fri (7.5 hrs per week, term time only) Grade 1 (SCP 3)

We are looking for a reliable and friendly Lunchtime Supervisory Assistant to join our school team. The role involves ensuring children are safe, happy and having a positive experience during the lunchtime period.

Key Responsibilities:

- Supervising pupils in the dining hall, playground and other school areas during the lunchtime break
- Encouraging positive behaviour and good manners
- Supporting children in safe and inclusive play
- Assisting with minor first aid when required
- Ensuring the safety and wellbeing of pupils at all times
- Reporting any concerns or incidents
- Assisting to clear and clean the dining hall at the end of lunchtime

Requirements:

- Manual handling – putting tables and chairs away at the end of lunchtime
- Willingness to complete ongoing training and development

If you are enthusiastic and enjoy working in a school environment, we would love to hear from you. For an application form please contact the school office: admin@buntingsdaleprimary.co.uk Tel: 01630 638 370

or visit the school website: www.buntingsdaleprimary.co.uk

Closing Date: **Wednesday 9th December 2026 (may close earlier if we have a high number of applicants)**

Interview Date: **Friday 11th December 2026**

We are committed to safeguarding and promoting the welfare of the children in our care and expect all staff to share this commitment. Shortlisted applicants will be asked to declare any criminal convictions and will be subject to online checks. The successful applicant will be subject to an enhanced DBS check.