HOMELESSNESS PREVENTION OFFICER

PAY SCALE	**Grade 9 SCP23 (£35,570) to SCP25 (£37,563)**
CONTRACT TYPE	**Permanent**
LOCATION	**Hybrid working – The Guildhall, Frankwell, Shrewsbury, and from home**
CLOSING DATE	**15/11/2026 (Interviews to be held on 19/11/2026)**

Our vision is - Shropshire living the best life.

Shropshire Council is a unitary authority which serves the rural county of Shropshire. One of the most important things about working here is the knowledge that you're working to help others and the real sense of achievement and purpose that brings.

The people of Shropshire are rightly proud of their county's assets, its natural beauty, its history, its diverse economy, its vibrant culture.

About the role

This exciting position will be at the forefront of the Council's efforts to prevent homelessness in Shropshire. The Council are looking to transform our service to be proactive, assisting those threatened with homelessness to protect them in their existing homes or find alternative accommodation before becoming homeless. In this way the Council hope to avoid the crisis of losing a home and end the use of B&B as emergency accommodation.

We are therefore looking for staff who have the skills and experience to prevent homelessness.

The post holder will join a team dealing with those threatened with homelessness, providing advice and solutions to prevent people losing their home.

About you

We are looking for someone committed to delivering good services to assist those threatened with homelessness. Candidates should have experience of providing housing advice and the skills necessary to successfully engage with landlords,

parents, and other agencies in order to prevent homelessness. The person must have a knowledge of homelessness legislation as they will be required to make decisions on applicants' homelessness applications.

Benefits

We value our employees and offer staff rewards and plenty of opportunities for personal development, apprenticeships and career progression including:

- Generous annual leave commencing at 28 days increasing with service to 33 days (pro rata for part time). With additional annual leave purchase policy.
- Access to a benefits platform with a wide range of retail discounts and salary sacrifice schemes (cars, bikes, AVCs)
- Employer contribution Pension Scheme Shropshire County Pension Fund
- Supportive carers and parental policies (maternity, paternity, adoption leave, special leave)
- Many opportunities for flexible and agile working, we offer a hybrid model of working to promote flexible working around personal and family commitments.
- Access to counselling and occupational health services
- Staff networks

How to apply

We would love to get to know you more so please give us a call if you would like to discuss this role or our team. You can contact Lucy Simpson on 01743 256140.

When you are ready to apply, you will need to complete the online application form detailing what you can bring to the role which is outlined within the job description and how you meet the job requirements within the person specification. We look forward to hearing from you!