Person Specification

Teaching Assistant (Level 3) Grade 6 (SCP 8-11)

	Essential	Desirable
Qualifications	➢ Teaching Assistant NVQ Level 3 or have completed training of a similar standard (including NNEB or a certificate in Literacy & Numeracy for Support Assistants)	➢ 5 GCSE's or equivalent, including Maths and English ➢ First Aid qualification ➢ Teaching Assistant Induction Training
Work or relevant experience	➢ At least 4 - 5 years relevant experience working in an educational setting ➢ Experience of classroom administration support ➢ Ability to plan and organise effectively ➢ Ability to work with small groups or an individual pupil	
Knowledge and understanding	➢ An comprehensive knowledge of school based education including child development ➢ Knowledge of national learning strategies including literacy and numeracy ➢ An understanding of non-school based support agencies	

Skills and Abilities (relevant to post)	➢ Good communication skills and ability to relate well to children, staff and parents ➢ Evidence of working as part of a team ➢ ICT and the willingness to update skills and undertake further training ➢ Ability to supervise whole classes ➢ Sufficiently fluent in spoken English to ensure effective performance in the role	➢ Specialist skills, training or experience e.g. Art, Music, ICT, display etc. ➢ Ability to train, supervise and develop other staff
Personal Qualities	➢ Ability to bring to the role, initiative, enthusiasm and commitment ➢ Flexibility and reliability ➢ Willingness to develop skills with further training	
Special Conditions	➢ Willingness to undertake an enhanced Disclosure and Barring Service (DBS) check	