

PERSON SPECIFICATION

CASUAL MUSEUM CAFÉ ASSISTANT

All the criteria below, both essential and desirable, will be assessed via your application form; further methods will be used to support this in the interview/selection stage should your application progress. Please refer to this document and the job description when completing your application, giving examples. A re-wording of the criteria listed will not guarantee an interview.

Method of Assessment: S - Scenario, I - Interview, P - Portfolio, T - Test, D – Documents

Qualifications and training

Method of Assessment – D, I

Essential:

- 5 GCSEs Grade 9-4

Desirable:

- At least 6 months experience of working in a busy bar, restaurant or café serving food and drink

Experience and knowledge

Method of Assessment – I

Essential:

- Experience of working under pressure

Desirable:

- Café bar experience, barista training



Specialist skills and abilities

Method of Assessment – I

Essential:

- Able to demonstrate a high level of organisational ability, paying attention to detail
- Able to work in a small bar and serving area with other members of staff

Desirable:

- Able to work in a customer focused way.

Personal skills and attributes

Method of Assessment – I

Essential:

- Able to communicate effectively at all levels, using initiative and working as part of a team.
- Good interpersonal skills
- Good written and verbal communication skills

Desirable:

- Experience of using an EPOS till system
- Knowledge and experience of food hygiene and health and Safety legislation
- Numeracy and attention to detail
- Proactive approach to work, with the ability to use initiative to get things done.

Fluency Duty

This role is subject to the Fluency Duty under the Immigration Act 2016. The postholder will be required to demonstrate an appropriate level of spoken English where this is a regular and intrinsic part of the role.

This criteria applies in accordance with the statutory [Fluency Duty for public facing roles](#)



Special working conditions

Method of Assessment – I

Essential:

- During a Pandemic, Epidemic or Major Incident or Emergency you may be asked to work from home or other location and on occasion to undertake duties that are not stated in your Job Description or Person Specification where there is a skill, competency, and experience match

