Email: admin@st-lucias.shropshire.sch.uk

Telephone: 01743 709652

Head Teacher: Miss C. Coleman

St. Lucia's CE Primary
School and Nursery
Upton Magna
Shrewsbury
Shropshire
SY4 4TZ

Level 1, Nursery Assistant (x2 part time posts)

Required for November 2026	
Start date:	9th November 2026 (or as close as notice period allows)
Salary:	**Level 1: Salary Grade 4, Spinal Column point 6, £13.91 (hourly rate)**
Contract:	**Post one:** 18 hours per week, Mon-Wed, 8.45-3.15pm
	Post two: 12 hours per week, Thurs – Fri, 8.45-3.15pm
	Term time only (in first instance)
	Fixed term contract until 31/12/2027

At St Lucia's Primary School our Values, 'Nurture, Nourish, Grow', are at the heart of everything we do. We are delighted to be opening our new School Based Nursery setting, to complement our existing offer. Our new Nursery 'Little Acorns', will be specifically for children age 0-2 years. We are excited to have the opportunity to build a team committed to providing quality care and nurture for our youngest children. We wish to appoint two Nursery Assistants, who are dedicated to providing and sharing enriching experiences, intentional interactions and joyful moments.

Desirable personal qualities are:

- warm, caring manner
- creativity
- enthusiasm
- initiative
- flexibility
- resilience
- consistency
- genuine desire for every child to achieve their full potential

The post will require the successful applicant to be self-motivated, have good communication and organisational skills, a friendly manner and able to work under pressure. We would be eager to interview committed candidates, who may have relevant experience and transferrable skills; along with the desire to build knowledge of high quality EYFS practice and an enthusiasm to be part of our St Lucia's team.

We offer:

- A strong ethos, dedicated around supporting everyone as an individual
- A school that provides a secure, caring and stimulating learning environment
- A strong school community, with supportive leadership, a committed board of Governors and welcoming parents/carers
- Continued professional development
- An exciting opportunity to be a part of shaping our new provision to a high quality

Visits to the school warmly welcomed, please contact: admin@st-lucias.shropshire.sch.uk to arrange a tour with our Head Teacher. Applicants are also encouraged to explore the school website.

The appointment is subject to satisfactory pre-employment clearances including references, medical clearance, and an enhanced DBS Disclosure under the "Rehabilitation of Offenders Act 1974". Further details regarding this check are available by visiting www.dbs.gov.uk.This school is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expects all staff and volunteers to share this commitment. "The ability to communicate at ease with stakeholders and provide advice in accurate spoken English is essential for the post."

Closing Date and shortlisting: Monday 2nd November, 12pm lunchtime
Interview Date: Wednesday 4th November