

SEND COMMISSIONING OFFICER

PAY SCALE	<i>Band 12</i>
CONTRACT TYPE	<i>Permanent</i>
LOCATION	<i>Hybrid / Guildhall Shrewsbury</i>
CLOSING DATE	25 th October 2026

Our vision is - Shropshire living the best life.

Shropshire Council is a unitary authority which serves the rural county of Shropshire. One of the most important things about working here is the knowledge that you're working to help others and the real sense of achievement and purpose that brings.

The people of Shropshire are rightly proud of their county's assets, its natural beauty, its history, its diverse economy, its vibrant culture.

About the role

Join Shropshire Council at an exciting time as we reshape and strengthen services for children and young people with special educational needs and disabilities (SEND). This is a unique opportunity to play a key role in designing future services, influencing strategic priorities and helping to deliver better outcomes for children, young people and families across the county.

As a SEND Commissioning Officer, you will lead commissioning activity across a range of SEND services, using children's voices, data, stakeholder insight and evidence of need to inform decision-making. Working closely with education, health and social care partners, you will develop service specifications, lead commissioning projects, support market development and help shape innovative solutions that improve choice, quality and sufficiency. This is an opportunity to make a real difference by influencing how services are designed, delivered and improved as part of Shropshire's ongoing SEND transformation journey.

About you

You will be educated to degree level or have equivalent relevant professional experience, with strong knowledge of commissioning and procurement practice, the commissioning cycle, and current SEND legislation and reforms. You will bring experience of delivering successful outcomes, supporting organisational change, managing projects and working collaboratively across children's services, education, health, social care, providers and the voluntary sector. You will be confident analysing complex information, including performance data, needs analysis, market intelligence and feedback from children, young people and families, and translating this into clear reports, recommendations and service improvements. An effective communicator and relationship builder, you will be organised, adaptable and able to manage competing priorities, use sound judgement and lead engagement activity while keeping co-production, improved outcomes, quality, sufficiency and value for money at the heart of your work.

Benefits

We value our employees and offer staff rewards and plenty of opportunities for personal development, apprenticeships and career progression including:

- Generous annual leave commencing at 28 days increasing with service to 33 days (pro rata for part time). With additional annual leave purchase policy.
- Access to a benefits platform with a wide range of retail discounts and salary sacrifice schemes (cars, bikes, AVCs)
- Employer contribution Pension Scheme [Shropshire County Pension Fund](#)
- Supportive carers and parental policies (maternity, paternity, adoption leave, special leave)
- Many opportunities for flexible and agile working, we offer a hybrid model of working to promote flexible working around personal and family commitments.
- Access to counselling and occupational health services
- Staff networks

How to apply

We would love to get to know you more so please give us a call if you would like to discuss this role or our team. You can contact us on Jess Sharma on Jessica.sharma@shropshire.gov.uk

When you are ready to apply, you will need to complete the online application form detailing what you can bring to the role which is outlined within the job description and how you meet the job requirements within the person specification. We look forward to hearing from you!